Group Report on Human Resource Management Guideline.

* Identify an organization and writes its back ground.
* Analyze the organization and find its existing Human Resource Management processes.
* State the strengths and weaknesses of the Human Resource Management program currently in place.
* Using what you learned in the classroom, Suggest suitable recommendations and possible future Human Resource Management programs for the organizations.
* Your recommended training program should have a suitable break down of the following –
1. Analysis of the current HRM system through SWOT analysis
2. Various alternatives ( At least 3)
3. Your choice of option and justification for it
4. Implementation of the plan.
5. Evaluation method of the system

Your report should contain the following sections –

1. Cover page with all the name and id of group members
2. Executive Summary
3. Table of content
4. Background
5. Analysis
6. Recommendation
7. Conclusion
8. Appendix ( References and Bibliography)

The power point slides should cover the main body of the report and explain the whole report with emphasis put on designing the power point slides. IT should not be too cluttered or too messy. It should look classy and elegant.

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| **Category** | **Scoring Criteria** | **Total Points** | **Score** |
| **Organization****(15 points)** | The type of presentation is appropriate for the topic and audience. | 5 |  |
| Information is presented in a logical sequence. | 5 |  |
| Presentation appropriately cites requisite number of references. | 5 |  |
| **Content****(45 points)** | Introduction is attention-getting, lays out the problem well, and establishes a framework for the rest of the presentation. | 5 |  |
| Technical terms are well-defined in language appropriate for the target audience. | 5 |  |
| Presentation contains accurate information. | 10 |  |
| Material included is relevant to the overall message/purpose. | 10 |  |
| Appropriate amount of material is prepared, and points made reflect well their relative importance. | 10 |  |
| There is an obvious conclusion summarizing the presentation. | 5 |  |
| **Presentation****(40 points)** | Speaker maintains good eye contact with the audience and is appropriately animated (e.g., gestures, moving around, etc.). | 5 |  |
| Speaker uses a clear, audible voice. | 5 |  |
| Delivery is poised, controlled, and smooth. | 5 |  |
| Good language skills and pronunciation are used. | 5 |  |
| Visual aids are well prepared, informative, effective, and not distracting. | 5 |  |
| Length of presentation is within the assigned time limits. | 5 |  |
| Information was well communicated. | 10 |  |
| **Score** | **Total Points** | **100** |  |

Presentation Scoring Criteria: